

Middlesex-London Food Policy Council

Agenda / Minutes

April 26, 2017

Participants Invited	Attended	Apologies	Participants Invited	Attended	Apologies
			Jean Carson	x	
Sarah Campbell	x		David Corke	x	
Suki Kaur Cosier	x		Tosha Densky	x	
Cara Finn	x		John Fleming	Greg	
Tom Heeman		Regrets	Laura Husser	x	
Jana Keller	x		Ellen Lakusiak	x	
Vicki Luke	x		Marcel Meyer	x	
Phil Moddle	x		Teri Morrow	x	
Silke Nebel	x		Jane Roy	x	
Christine Scheer	x		Paul Shand	x	
			Ryan Turnbull	x	
Paul van der Werf	x		Michael van Holst	x	

Time 2:00 – 4:00 pm

Date May 24, 2017

Location Councilor's Lounge 2nd Floor, Middlesex County Building, 399 Rideout St. N. London

Attachments Community Food Assessment, Executive Summary, Terms of Reference, Appendix A&B

AGENDA

#	Time	Item
1	2:00	Chair – Welcome & Introductions <ul style="list-style-type: none"> - Approval of previous minutes / request for additional agenda items <ul style="list-style-type: none"> o Request motion to approve previous minutes <ul style="list-style-type: none"> ▪ First - Phil ▪ Second - Silke ▪ Recorded vote: Approved as amended with 0 Opposed - Request for additional agenda items (Urban AG update + London Food Coalition)
	2:10	Executive Committee – updates & feedback <ul style="list-style-type: none"> - Goals & Overall Direction <ul style="list-style-type: none"> o Agenda & Action Group Templates <ul style="list-style-type: none"> ▪ Will include update from Action Groups, Presentations o Communication o Solicitation (Sustain Ontario) o Coordinator Role o Trustee Role
	2:25 DEFER	Approval of updated Terms of Reference & Appendices <ul style="list-style-type: none"> - Request motion to adopt the updated Terms of Reference dated April 26, 2017 <ul style="list-style-type: none"> o First o Second o Recorded vote (Approve / Oppose)
4	2:30	Facilitated Presentation: Ryan Turnbull – Middlesex London Community Food Assessment <ul style="list-style-type: none"> o Review Relevant Sections of the Community Food Assessment (15 mins) o Four Mini-Work Plans from Community Action Planning (15 mins) o Committees and/or Working Groups? (15 mins) o Other Food Policy Councils and Their Structures (10 mins) o Suggestions on Structure from the Food Policy Council Members (15 mins)

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		<ul style="list-style-type: none"> o Heuristics for Determining Structure (10 mins) o Next Steps (10 mins) - Standard Template – Communication Action Group working draft
6	4:00	- Next meeting: May 24 th

ACTION POINTS

All action points, when closed, will be kept in the next set of minutes and then removed. The numbering system will remain as the original number given. Any previous action point can be found in the previous minutes.

#	Action Items	Expected Completion	Owner	Status
1	Amendment to March 8, 2017 meeting minutes to indicate Tom Heeman in attendance.	April 26, 2017	Ellen	Closed
2	Urban Ag update: Marcel & Greg noted draft strategy reviewed and any major issues were to be identified prior to community meeting in May. Greg will inquire if MLFPC group can participate in review session with ACE being facilitated by Evergreen group prior to community meeting	May 11	Urban/AG group	Greg to confirm participation for feed back on draft strategy
3	London Food Coalition: motion presented by Sarah & Tosha requesting MLFPC support for refrigerated vehicle approved with changes recommended (see attachment page 3) First – Michael Second – Suki Recorded vote: Approved as amended with 0 opposed	April 26, 2017	Council	Closed
4	Sustain Ontario – Ryan leading this initiative on behalf of Sustain Ontario with target of 5 or 6 food policy councils within region participating. Goal to secure research funding from OMAFRA with potential provincial committee formation to impact policy changes. There may be opportunity for feedback on the Ontario Poverty Reduction Strategy that is underway from our Council (one Action Groups suggested). Additional information provided in future. Ellen/Jean participated on conference calls prior to Council meeting.		Executive / Ryan	Open pending future information
5	Executive: Agenda and Action Groups – templates to be used by all Action Groups to standardize information gathering & reporting. Presentations will be made at future Council meetings to ensure all members aware of the work underway by the various groups. Templates will be distributed with minutes and groups to determine goals referencing the Community Food Assessment report developed with stakeholder collaboration undertaken before formation of the MLFPC.	May 24 (ongoing updates reqd)	Action Groups	Open
6	Executive Committee update: 2 meetings have been held and revisions to Terms of Reference identified. Request deferral of approval from Council to allow adequate time on agenda to identify the Action Groups so work could begin on areas identified by community through the Community Food Assessment.	May 24	Executive	Complete revisions and distribute to Council prior to next meeting
7	Facilitated Presentation + Formation of Action Groups: use existing momentum & community energy to engage community members (in addition to the Council members leading Action Group). Council members identified priorities and top 4 Action	Groups to coordinate independent meetings	All Council Members	Action Group Charter & Agenda Templates to be populated /presented

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	Groups + Communication Committee identified. (note discussion regarding communication as committee vs action group – proceed with committee as this would include only council not members from community) Sign-up sheet populated with individual preferences to be reviewed/balanced to ensure sufficient Council members distributed amongst the following priorities: <ol style="list-style-type: none"> 1. Literacy 2. Accessibility 3. Processing/Distribution 4. Rural/Urban/Indigenous Agriculture 5. Communication 	within next month		
8	Cara will provide report related to Middlesex County Small Agriculture	ASAP	Cara	Open
9	Vicki will review OMAFRA information and provide any pertinent information available to Action Groups	ASAP	Vicki	Open
10	Terri provided copy of Aboriginal seasonal food calendar to all members		Terri	Copies available
11	Paul currently working on food waste research project. There is an opportunity to volunteer for food drive & asked anyone interested to contact him directly	ASAP	Paul	Volunteers to contact Paul

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Motion: London Food Coalition Refrigerated Food Truck Project

Approved as amended: April 26, 2017

The Middlesex-London Food Policy Council supports the London Food Coalition strategy for a shared community asset of a refrigerated vehicle provided by the CYN, HKCC and City of London, through a co-operative share approach to ensure that at peak perishable food donations provided by multiple sources in the community are picked up, and redistributed effectively to meet community needs through organizations providing food security services across Middlesex County, London and collaborating Indigenous Nations.

The Middlesex-London Food Policy Council sees this effort as a strategic way to ensure responsive diversion of potential food product, best practices in food distribution and collaborative synergy in support of sustainable food security initiatives across the region. To this end, it is the recommendation of the Middlesex-London Food Policy Council that food purveyors, food producers and food security organizations work together to make this initiative most successful.

*CYN – Child and Youth Network

*HKCC – Health Kids Community Challenge