

Middlesex-London Food Policy Council

Minutes

February 28, 2018

Time 2:00 – 4:00 pm
Date February 28, 2018
Location Councilor's Lounge (2nd floor), Middlesex County Building, 399 Ridout St. N. London
Attachments All documents were sent electronically (Agenda, January Minutes, Newsletter, Charters)
Pre Reads Motion: Food Bank Partnership

Mission

The Middlesex London Food Policy Council will:

- Be a forum for discussing local food issues.
- Empower citizens to be involved in food system decisions.
- Foster coordination between sectors in the food system.
- Create, evaluate and influence policy.
- Support programs and services that address local needs.

Goal

To facilitate and support a safe, healthy and accessible local food system that is socially, economically, and environmentally sustainable

AGENDA/Minutes

#	Time	Item
	2:00	Chair – Welcome & Introductions <ul style="list-style-type: none"> ○ Approval of previous minutes: 01.24.2018 <ul style="list-style-type: none"> ○ Motion to approve as amended Silke, seconder Cara ○ Approved unanimously ○ Request for additional agenda items
	2:10	Guests / Speaker <ul style="list-style-type: none"> ➢ Cara Finn – Greenhouse Academy , Jeff and Mike Crosby <ul style="list-style-type: none"> ○ Began operation 3 years ago with purchase of wholesale nursery. Approached Thames Valley School Board to provide hands on learning with specific curriculum focus on sales, marketing, business experience, skill development (resume) to develop training for entry level employment ○ 2,000 participants in 2017 which includes 11 schools hosting 250 students per week from grades 7-12 ○ Seeking partnerships (financial, collaborative) to utilize green house space. Opportunities include 5,000 sq. ft green house space for seed to field to harvest with food donations directed to school program. ○ Looking to develop community connections, develop social skills, hope to attract gardeners to provide hands on mentorship. Also identify opportunities for tree sapling sales which provides the basis of funding for this social enterprise
	2:30	Committee Reports <ul style="list-style-type: none"> • Executive <ul style="list-style-type: none"> ○ January Executive Meeting <ul style="list-style-type: none"> ▪ Membership: MLFPC <ul style="list-style-type: none"> • Silke: Executive 1 year term / slate of officers include Silke – Chair, Sarah – Vice, Treasurer – Laura, Secretary for 2nd term – Jean. Motion to accept nominees Michael van Holst, second Suki Kaur Cosier, 0 opposed. Approved • Motion to add Governance position to the Executive with responsibilities to include legal contracts, potential incorporation, Terms of Reference. Motion to approve by Michael van Holst, second Tosha Densky, 0 opposed. Approved • Motion to accept nominee Paul Shand for Executive Governance by Michael van Holst, second David Corke, 0 opposed. Approved ○ Motion: continue partnership with Food Bank to oversee bank account under their umbrella presented by Tosha Densky, second Paul Shand, 0 opposed. Approved.

Middlesex-London Food Policy Council

Minutes

		<ul style="list-style-type: none"> ○ London Grocery Stores Cares – Food Bank / MLFPC ○ Communications – updated Charter distributed <ul style="list-style-type: none"> ▪ Go Wild, Grow Wild – April 7th volunteers: additional volunteers required / contact Jean ▪ strategy session(s) / funding applications <ul style="list-style-type: none"> • letters of support / partnerships / Executive Director • Incorporation / Registered Charity status – defer to Governance
3:20	Action Group Discussion / Updates – (submit copy to info@mlfpc.ca)	<ul style="list-style-type: none"> ▪ Accessibility – Beyond Waste Forum February 22 ▪ Literacy – Stakeholder Meeting March 02 ▪ Distribution – Roundtable Forum March 08 ▪ Connections ▪ Urban Agriculture – FUAL update February 24th meeting
3:40	News & Updates (see November Newsletter)	<ul style="list-style-type: none"> ▪ Action Item #12 RRFSS report – Ellen – deferred to March Council meeting ▪ Culinary Pre-Apprenticeship Program information circulated with agenda
4:00	Meeting adjournment	<ul style="list-style-type: none"> - Note room would be available for an additional hour if requested by working group <p>Next meeting – March 28, 2018</p>

Participants Invited	Attended	Apologies	Participants Invited	Attended	Apologies
Sarah Campbell	X		Jean Carson	x	
Suki Kaur Cosier	X		David Corke	x	
Cara Finn			Tosha Densky	x	
Tom Heeman		02.27.2018	John Fleming	Leif	
Jana Keller	X		Laura Husser	x	
Vicki Luke		02.28.2018	Ellen Lakusiak	x	
Phil Moddle	X		Marcel Meyer		x
Silke Nebel	X		Teri Morrow		x
Christine Scheer	X		Paul Shand	x	
Paul van der Werf	X		Michael van Holst	x	
Jane Roy		apologies			

ACTION POINTS

All action points, when closed, will be kept in the next set of minutes and then removed. The numbering system will remain as the original number given. Any previous action point can be found in the previous minutes. **New action point begins at 48**

#	Action Items	Expected Completion	Owner	Status
Executive				
38	Annual meeting for public required. Opportunity to have an interactive “event” and provide report at that time. Tosha initiating conversations with other groups and further planning to determine what is feasible	Annual mtg date April 26 4-7 pm Covent Garden Market	Tosha	Accessibility Action Group coordinating calendar invitation to hold date to follow (sent 03.01 by Jean)
55	London Grocery Stores Cares discussion. Agreement to support and address correspondence received from Glenn Pearson and Jay Stanton referencing Free Press inaccuracies.		Sarah	Sarah / Paul van der Werf to follow up to discuss collaboration and respond to

Middlesex-London Food Policy Council

Minutes

				correspondence on behalf of MLFPC
Action Group –Accessibility (Tosha, Michael, Suki)				
53	February 22 9:00 – 1:00 Beyond Waste Forum in partnership with Western. List of contacts being compiled. Excellent feedback re quality of information (and venue) coverage in London Free Press. Paul v also had radio interview. Take away: prepare talking points for media opportunities to ensure consistent and accurate information provided Potential for annual forum and consideration of policy recommendations to support food donation			Next step develop collaborative relationships resulting from meeting.
Action Group –Literacy (Christine, David, Ellen, Jana)				
47	Coordinating small group meeting to begin leveraging what is going on in the community. Anticipate using the MLFPC website as a repository for information, start using consistent “language”, provide resources Stakeholder meeting scheduled for March 2 nd 10:00 -12:00 at Covent Garden Market. Roundtable discussions regarding current environment/how/what MLFPC could support.	March 2 nd @ Covent Garden market	David	Report at next Council meeting
Action Group –Distribution (Silke, Tom, Phil, Jana, Sarah)				
48	Roundtable forum – March 08 3:00-5:00 pm at Growing Chefs location. Invitation to local distributors and procurers – discussion regarding roadblocks to local procurement		Silke	Update to be provided at next Council mtg
Action Group – Connections: Urban/Rural/Indigenous (Laura, Teri, Paul)				
44	Identified difficulty in coordinating group meeting.		Laura / Paul	Jana to provide contact re Better Building (Tiny Houses) project that includes First Nations.
New / Updates				
12	RRFSS report will be generated (previously discussed by Ellen) and provided to Council.	January 2018 March	Ellen	Presentation will be made January 2018 Council mtg
45	Recent review of the funding for Ellen’s role identified the opportunity to contact Health Unit and provide letter of recognition / appreciation for this key role . The MLFPC is still in its infancy and the knowledge and support provided by Ellen will be crucial in building a strong food policy council in London Middlesex.	Target 2018 for delivery	Silke	Draft completed and suggestion that delivery in 2018 would be appropriate
49	Growing Chefs, Andrew Fleet: food education centre with garden and 4 classrooms, space to host events. Recently completed 3 year strategic plan – identified education beyond Growing Chefs (sharing what we’ve learned, how to measure/need for common language. Opportunities	Closed: Include in strategic plan discussion 2018	Council	Investigate funding and partnership and areas that may benefit from MLFPC support

Middlesex-London Food Policy Council

Minutes

	<ol style="list-style-type: none"> 1. Develop model for sharing (ie Community Kitchens could be provided with information/recipes/education to provide food model in their communities) 2. Develop model for social enterprise to provide Beet Café (sustainable/breakeven food in communities) 3. Hosting event on PD days 4. Growing Communities model – anyone can apply and they would provide assistance to roll out <p>MLFPC support identified</p> <ol style="list-style-type: none"> 1. Advocate policy changes at school board level that would alleviate restriction of having teaching staff assist 2. Advocate for standard 3rd party evaluation to measure model, partners, success 3. Identify models that MLFPC would support and assist with funding/partnership identification 			
50	<p>Rebecca – Feast Ontario certification program funding started in 2013, 2014 began registering restaurants “Food Service Certification” which is an annual audit of their procurement with a requirement of 25% from Ontario. If licensed facility beverages are also included in mandate. The fee is \$350 annually (with biannual audit) and includes marketing, e newsletter, procurement opportunities and events to raise awareness (and revenue for business). Feast Ontario has 6 full time / 2 contract staff and have certified 130 restaurants.</p> <p>MLFPC support identified</p> <ol style="list-style-type: none"> 1. MLFPC could promote awareness of Ontario produce 2. Identify local restaurants/procurement contacts within Middlesex/London geographic area and provide introduction to rebecca@ontarioculinary.com 	Closed: Include in strategy session discussion	Council	Cara indicated she is contact for Middlesex County and will follow up with Rebecca to share information/contacts
51	<p>Finance / Council structure discussion as a result of concerns regarding 2 bank accounts.</p> <p>Motion: London Food Bank bank account approved</p> <p>Motion: Governance position added to Executive</p> <p>Insurance: coverage provided at no cost by Food Bank</p>	Closed	Executive	Motions presented and approved by Council.
52	<p>2018 / Strategy discussion</p> <p>3 facilitators contacted and Sheila Simpson selected to provide 2 half day sessions and final report. Council members encouraged to attend both but possible to include either for optimum input.</p>	<p>March 26 9-1 April 5 9-1</p> <p>County Building Councilor’s Lounge 2nd floor</p>	Communication Committee	calendar invitations to be sent lunch to be provided Invitations sent March 01 Cara to assist with food
54	<p>Michael van Holst raised idea that video to explain the MLFPC mission be scripted with each Council member reciting portion. He may have funding/contact if we are interested. Currently our Brescia students are working on video project. This will be reviewed by Communications</p>	Potential AGM video	Communication Committee	Investigate opportunity / timing / resources
56	<p>FUAL update provided. This is an active and growing community group that is interested in collaboration. They supported the Western Fair garden event last year. Jana is a member and also represents MLFPC on the Urban AGR</p>		Jana	FUAL video to be distributed