

Middlesex-London Food Policy Council

Minutes

March 28, 2018

Time 2:00 – 4:00 pm
Date March 28, 2018
Location Councilor's Lounge (2nd floor), Middlesex County Building, 399 Ridout St. N. London
Attachments All documents were sent electronically (Agenda, February Minutes, Newsletter, Charters)
Pre Reads

Mission

The Middlesex London Food Policy Council will:

- Be a forum for discussing local food issues.
- Empower citizens to be involved in food system decisions.
- Foster coordination between sectors in the food system.
- Create, evaluate and influence policy.
- Support programs and services that address local needs.

Goal

To facilitate and support a safe, healthy and accessible local food system that is socially, economically, and environmentally sustainable

AGENDA/Minutes

#	Time	Item
	2:00	Chair – Welcome & Introductions <ul style="list-style-type: none"> ○ Approval of previous minutes: 02.28.2018 <ul style="list-style-type: none"> ○ Do not have quorum today. Cara motioned to have 02.28.2018 minutes and any of today;s motions approved at April meeting. Seconded by Silke. ○ . ○ .
	2:10	Guests / Speaker Ellen Lakusiak- Rapid Risk Factor Surveillance System; Food Procurement Data See attached Power Point slides and summary.
	2:30	Committee Reports <ul style="list-style-type: none"> • Executive • Update of items from Executive Meeting 03.20.2018 <ul style="list-style-type: none"> ○ Food Bank Update. Sarah moved that The London Food Bank hold our funds in a specified account. Seconded by Cara. Therefore, insurance will be provided under their umbrella. ○ Membership- Maple Leaf Grant Committee; Jean to discuss at next meeting. ○ Silke has followed up with members regarding their commitment to another year. ○ Council Meeting Format- Suggestion to alternate between formal and informal meetings. Discussion that members may not choose to attend informal meetings. Suggestion instead to have round table discussion as part of each meeting a long with formal component. Suggestion to continue with Pints and Policies. Dedicate at least ½ hour of meeting to an informal discussion. ○ Strategy Session. Re-confirmed from Strategy Session 1 (March 31, 2018) that Food Literacy and Food Access would be priority topics but discussion that having this alone will not get us to a strategy. Suggestion to consider Cara's Workforce strategy document as a model. ○ Partner Meetings. We have met with London Food Bank and Western Fair District re: partnering on Vitality Grant application. If members meet with partners, please bring to the council table as potential opportunities for partnership so we are all aware. ○ Grant Applications. Have applied to 1) London Community Foundation Vitality Grant for position of an Executive Director for MLFPC to achieve strategic directions; have endorsement/partnership with London Food Bank and Western Fair District. 2) Libro Prosperity Grant. If we get to stage 2, we would request assistance from Council members with applications. Vicki Luke offered her assistance in future.

Middlesex-London Food Policy Council

Minutes

3:20	Action Group Discussion / Updates – (submit copy to info@mlfpc.ca)	
3:40	News & Updates (see March Newsletter)	
4:00	Meeting adjournment	
	Next meeting – April 25, 2018	

Participants Invited	Attended	Apologies	Participants Invited	Attended	Apologies
Sarah Campbell	X		Jean Carson		apologies
Suki Kaur Cosier		x	David Corke		apologies
Cara Finn	x		Tosha Densky (Nicole)	Nicole	
Tom Heeman	x		John Fleming (Leif Maitland)	Leif	
Jana Keller	X		Laura Husser		apologies
Vicki Luke	x		Ellen Lakusiak	x	
Phil Moddle		x	Marcel Meyer		x
Silke Nebel	X		Teri Morrow		x
Christine Scheer		x	Paul Shand		x
Paul van der Werf		x	Michael van Holst	x	
Jane Roy		apologies			

ACTION POINTS

All action points, when closed, will be kept in the next set of minutes and then removed. The numbering system will remain as the original number given. Any previous action point can be found in the previous minutes. **New action point begins at 48**

#	Action Items	Expected Completion	Owner	Status
Executive				
38	Annual General Meeting. Each action group to provide nominees for Food Champions asap. Invite to Champions to come from Silke. We are still missing past chair report for AGM.	Annual mtg date April 26 4-7 pm Covent Garden Market	Tosha	Accessibility Action Group coordinating calendar invitation to hold date to follow (sent 03.01 by Jean)
55	London Grocery Stores Cares discussion. Agreement to support and address correspondence received from Glenn Pearson and Jay Stanton referencing Free Press inaccuracies.	Closed	Sarah	Sarah / Paul van der Werf to follow up to discuss collaboration and respond to correspondence on behalf of MLFPC
	Silke discussed letter from Andrew Fleet. See Attached.	Closed		Members approved support of letter
	Letter from Schulich School of Dentistry requesting presentation from MLFPC.	Closed	Silke	follow up that Jana and Sarah possibly presenting to them.

Middlesex-London Food Policy Council

Minutes

	Vicki provided summary of potential MLFPC funding opportunities. See Attached . Vicki to check if we can apply to more than one stream of LFIF and RED fund at any one time		Ellen Vicki	Post on website Follow up on funding & report to Council
Action Group –Accessibility (Tosha, Michael, Suki)				
53	February 22 9:00 – 1:00 Beyond Waste Forum in partnership with Western. List of contacts being compiled. Excellent feedback re quality of information (and venue) coverage in London Free Press. Paul v also had radio interview. Take away: prepare talking points for media opportunities to ensure consistent and accurate information provided Potential for annual forum and consideration of policy recommendations to support food donation	.Closed		. Next step develop collaborative relationships resulting from meeting.
Action Group –Literacy (Christine, David, Ellen, Jana)				
47	Heather Thomas and Andrew Fleet have joined the group. Next steps; a Food Literacy Depository on MLFPC website. Student coming to work with Heather and Ellen at MLHU in May-June will start working on this. From Andrew Fleet, a draft letter to TVDSB re: food literacy in school curriculum. Proposed as a topic for further discussion as we have so few members in attendance. Could this be part of London Urban Ag. Strategy? Led to discussion of strategic planning session and what outcome should look like for this.	Closed	David	Report at next Council meeting
Action Group –Distribution (Silke, Tom, Phil, Jana, Sarah)				
48	Distribution – Silke reported on Local Food Procurement Session; no Distributors in attendance. See attached report. Need for a key partner to look at local value chain development. Seems to be interest in local food hub although definition of Food Hub varies considerably. Suggestion that future speaker be Scor Food Hub and learn about their history and learnings.	Closed	Silke	Update to be provided at next Council mtg
Action Group – Connections: Urban/Rural/Indigenous (Laura, Teri, Paul)				
44	Identified difficulty in coordinating group meeting.	Closed	Laura / Paul	Jana to provide contact re Better Building (Tiny Houses) project that includes First Nations.
New / Updates				
12	RRFSS report will be generated (previously discussed by Ellen) and provided to Council.	Closed	Ellen	Presentation will be made January January 2018 Council mtg
45	Recent review of the funding for Ellen's role identified the opportunity to contact Health Unit and provide letter of recognition / appreciation for this key role . The MLFPC is still in its infancy and the knowledge and support provided by Ellen will be crucial in building a strong food policy	Target 2018 for delivery	Silke	Draft completed and suggestion that delivery in 2018 would be appropriate

Middlesex-London Food Policy Council

Minutes

	council in London Middlesex.			
49	<p>Growing Chefs, Andrew Fleet: food education centre with garden and 4 classrooms, space to host events. Recently completed 3 year strategic plan – identified education beyond Growing Chefs (sharing what we've learned, how to measure/need for common language).</p> <p>Opportunities</p> <ol style="list-style-type: none"> 1. Develop model for sharing (ie Community Kitchens could be provided with information/recipes/education to provide food model in their communities) 2. Develop model for social enterprise to provide Beet Café (sustainable/breakeven food in communities) 3. Hosting event on PD days 4. Growing Communities model – anyone can apply and they would provide assistance to roll out <p>MLFPC support identified</p> <ol style="list-style-type: none"> 1. Advocate policy changes at school board level that would alleviate restriction of having teaching staff assist 2. Advocate for standard 3rd party evaluation to measure model, partners, success 3. Identify models that MLFPC would support and assist with funding/partnership identification 	Closed: Include in strategic plan discussion 2018	Council	Investigate funding and partnership and areas that may benefit from MLFPC support
50	<p>Rebecca – Feast Ontario certification program funding started in 2013, 2014 began registering restaurants “Food Service Certification” which is an annual audit of their procurement with a requirement of 25% from Ontario. If licensed facility beverages are also included in mandate. The fee is \$350 annually (with biannual audit) and includes marketing, e newsletter, procurement opportunities and events to raise awareness (and revenue for business). Feast Ontario has 6 full time / 2 contract staff and have certified 130 restaurants.</p> <p>MLFPC support identified</p> <ol style="list-style-type: none"> 1. MLFPC could promote awareness of Ontario produce 2. Identify local restaurants/procurement contacts within Middlesex/London geographic area and provide introduction to rebecca@ontarioculinary.com 	Closed: Include in strategy session discussion	Council	Cara indicated she is contact for Middlesex County and will follow up with Rebecca to share information/contacts
51	<p>Finance / Council structure discussion as a result of concerns regarding 2 bank accounts.</p> <p>Motion: London Food Bank bank account approved</p> <p>Motion: Governance position added to Executive</p> <p>Insurance: coverage provided at no cost by Food Bank</p>	Closed	Executive	Motions presented and approved by Council.
52	<p>2018 / Strategy discussion</p> <p>3 facilitators contacted and Sheila Simpson selected to provide 2 half day sessions and final report. Council members encouraged to attend both but possible to include either for optimum input.</p>	Closed	Communication Committee	calendar invitations to be sent lunch to be provided Invitations sent March 01 Cara to assist with food
54	<p>Michael van Holst raised idea that video to explain the MLFPC mission be scripted with each Council member reciting portion. He may have funding/contact if we are</p>	Potential AGM video	Communication Committee	Investigate opportunity / timing / resources

Middlesex-London Food Policy Council

Minutes

	interested. Currently our Brescia students are working on video project. This will be reviewed by Communications			
56	FUAL update provided. This is an active and growing community group that is interested in collaboration. They supported the Western Fair garden event last year. Jana is a member and also represents MLFPC on the Urban AGR	Closed	Jana	FUAL video to be distributed