

# Middlesex-London Food Policy Council

## Minutes

May 24, 2017

Participants Invited	Attended	Apologies	Participants Invited	Attended	Apologies
			Jean Carson	x	
Sarah Campbell		Regrets	David Corke	x	
Suki Kaur Cosier	x		Tosha Densky	x	
Cara Finn	x		John Fleming	Greg	
Tom Heeman	x		Laura Husser	x	
Jana Keller	x		Ellen Lakusiak	x	
Vicki Luke		Regrets	Marcel Meyer		Regrets
Phil Moddle		Regrets	Teri Morrow		Regrets
Silke Nebel	x		Jane Roy	x	
Christine Scheer	x		Paul Shand		Regrets
			Ryan Turnbull		Regrets
Paul van der Werf	x		Michael van Holst	x	

**Time** 2:00 – 4:00 pm

**Date** May 24, 2017

**Location** Councilor's Lounge 2<sup>nd</sup> Floor, Middlesex County Building, 399 Ridout St. N. London

**Attachments** Terms of Reference, Consumers can help solve food waste article, Local Food Procurement: Public Perceptions survey, Middlesex Agricultural Tour flyer, Charters: Food Distribution, Food Accessibility, Food Literacy (from health unit), Committee & Action Group list

## AGENDA

#	Time	
	2:00	Chair – Welcome & Introductions <ul style="list-style-type: none"> <li>- Approval of previous minutes / request for additional agenda items               <ul style="list-style-type: none"> <li>o Request motion to approve previous minutes                   <ul style="list-style-type: none"> <li>▪ First – David Corke</li> <li>▪ Second – Laura Husser</li> <li>▪ Recorded vote: approved / 0 opposed</li> </ul> </li> </ul> </li> <li>- Review open Action Items</li> <li>- Outstanding Council members – Action Group selection</li> </ul>
	2:15	Executive Committee – updates & feedback <ul style="list-style-type: none"> <li>- Terms of Reference – changes / discussion               <ul style="list-style-type: none"> <li>▪ Request motion to approve</li> <li>▪ First – Tom Heeman</li> <li>▪ Second – Michael van Holst</li> <li>▪ Recorded vote – approved as amended, 0 opposed</li> </ul> </li> </ul>
	2:30	Ellen - RRFSS data from health unit (Rapid Risk Factor Surveillance System)
	2:40	Action Group/Committee – Take 10 (update & submit copy to Secretary) <ul style="list-style-type: none"> <li>▪ Communication</li> <li>▪ Food Access(ibility)</li> <li>▪ Food Literacy</li> <li>▪ Local Food Distribution/Processing/Procurement</li> <li>▪ Urban Rural and Indigenous Connection</li> </ul>

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		<ul style="list-style-type: none"> <li>▪ Urban Agriculture</li> </ul>
3:50	News & Updates	<ul style="list-style-type: none"> <li>- London Cares Food Drive June 9-17</li> <li>- Food Secure Canada discussion paper</li> <li>- Lake Erie Action Plan to reduce Phosphorus &amp; Algae meetings</li> <li>- Funding: Supermarket Recovery Program / Dailybread 2017 Ontario budget</li> <li>- Ontario Food Security Strategy – feedback due May 31</li> <li>- Food Security Resources Lunch &amp; Learn @ Pathways</li> <li>- Spring into Salads – Suki represented MLFPC</li> <li>- SCOR Foodhub Update provided by Cara</li> </ul>
4:00	Meeting adjourned	<ul style="list-style-type: none"> <li>- Next meeting June 28</li> </ul>

### ACTION POINTS

All action points, when closed, will be kept in the next set of minutes and then removed. The numbering system will remain as the original number given. Any previous action point can be found in the previous minutes.

#	Action Items	Expected Completion	Owner	Status
<b>Executive</b>				
4	Sustain Ontario – Ryan leading this initiative on behalf of Sustain Ontario with target of 5 or 6 food policy councils within region participating. Goal to secure research funding from OMAFRA with potential provincial committee formation to impact policy changes. <b>There may be opportunity for feedback on the Ontario Poverty Reduction Strategy that is underway from our Council (one Action Group suggested - <a href="https://news.ontario.ca/prs/en/2017/04/ontario-seeking-public-input-on-a-food-security-strategy.html">https://news.ontario.ca/prs/en/2017/04/ontario-seeking-public-input-on-a-food-security-strategy.html</a>). Additional information provided in future. Ellen/Jean participated on conference calls prior to Council meeting.</b>		Executive / Ryan	Open pending future information
6	Executive Committee update: 2 meetings have been held and revisions to Terms of Reference identified. Request deferral of approval from Council to allow adequate time on agenda to identify the Action Groups so work could begin on areas identified by community through the Community Food Assessment.	May 24	Executive	Closed – approved as amended to include reference in membership addition of First Nations
12	Ellen distributed RRFSS survey template, noting data 2015 & 2016 data available from Health Unit regarding Local Food Procurement: Public Perceptions Data available to Council in early Fall	Ongoing resource	Ellen	Members interested in data to request from Ellen
<b>Council Member(s)</b>				
9	Vicki will review OMAFRA information and provide any pertinent information available to Action Groups	ASAP	Vicki	Open
11	Currently working on food waste research project. There is an opportunity to volunteer for food drive & asked anyone interested to contact him directly	ASAP	Paul	Council members requested to contact Paul to support the London

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				Curb Food Drive
21	London Chamber of Commerce – AG / Networking event coming up Nov 23 <sup>rd</sup> at Western Fair AGR Plex (food cook off) – opportunity for MLFPC booth at this event	June 28	Council	Cara indicated opportunity for booth
<b>Committee: Communication</b>				
13	Communication Committee update: revised Charter will be submitted noting additional information provided by Council discussion (email blast, Mail Chimp, Website priority. Templates to be developed to standardize communications, logo. Goal for all Action Groups to utilize templates and provide to Communications Committee for distribution to raise profile of MLFPC. Recommended that MLFPC has separate email / web presence rather than continuing to be linked to health unit.	June 21 revised Charter to be submitted to Ellen	Communication Committee	Additional members recruited, mtg scheduled June 2 <sup>nd</sup>  Ongoing updates to be provided at Council mtg
19	Email blast to be coordinated to existing contact list (original used for the Food Assessment Report + subsequent inquiries that Ellen has been receiving). Noted the first email must request permission to contact, and will include list of action groups and request participation.	ASAP	Communication - Ellen / Jean	Will use the Health Unit address for original communication + transition as Communications Committee develops tool specific to MLFPC
22	Food Literacy requested logo be provided for use in calendar project underway	August	Communication TBD	Action item #15 – request for logo
<b>Committee: Urban Agriculture</b>				
2	Urban Ag update: Marcel & Greg noted draft strategy reviewed and any major issues were to be identified prior to community meeting in May. Greg will inquire if MLFPC group can participate in review session with ACE being facilitated by Evergreen group prior to community meeting	May 11	Urban/AG group	Closed
18	Urban Agriculture Committee – updates provided by Laura, Paul, Marcel, Jana: approximately 60 people attended the meeting to review draft. Jana also attended Friend of Urban Ag mtg. Greg noted final draft will be presented to committee, prior to distributing to community which will include timelines associated to action items. Budget requirements would be approved as progress/item moves forward.	Written report to be provided to Ellen by June 21	Urban AG: Marcel or Laura	Summary of input from MLFPC Committee requested
<b>Action Group – Food Accessibility</b>				
14	Food Accessibility Charter targets include data collection re food inaccessibility, identify & recommend actions re: research, promote existing groups, tag lines for Communication Committee, support innovative projects (proposal writing, endorsements, leveraging connections)	June 21 revised Charter to be submitted to Ellen	Food Accessibility Action Group	Researching food inaccessibility, Identifying existing groups.  Ongoing updates to be provided at Council mtg
<b>Action Group – Food Literacy</b>				
15	Food Literacy – focused on section 6 of Food Assessment Report to identify gaps / improvements. Christine has calendar project underway and has offered page to MLFPC. Photos, information to be included with distribution of 40,000 units. Collaboration with Market/Health Unit/Growing Chefs	June 21 revised Charter to be submitted to Ellen	Food Literacy Action Group	Ellen offered her assistance.  Communications to provide logo.

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		Aug deadline for calendar		Ongoing updates to be provided at Council mtg
<b>Action Group – Food Distribution</b>				
16	<p>Food Distribution – broad topic, feedback from Council regarding focus. Input received from local farmer, meetings scheduled with SCOR (South Central Ontario Region) and hospital as part of fact finding.</p> <p>Further suggestions:  Greg noted focus on local procurement (hospitals/schools). Develop local connections / act as ambassador/advocate, SMART appetite ap  Tom referenced Guelph University model well done (and was recruited by Silke to join Action Group)  Laura referenced 100 London (application for local food grant)  Michael noted current awards in place could be promoted via press release by MLFPC  Cara – SCOR has food day recipient award list (Silke had a meeting scheduled with this group at time of mtg)</p>	June 21 revised Charter to be submitted to Ellen	Food Distribution Action Group	<p>Group meeting to be scheduled</p> <p>Ongoing updates to be provided at Council mtg</p>
<b>Action Group – Urban/Rural/Indigenous</b>				
17	<p>Urban/Rural/Indigenous – difficulty determining focus of Action Group as very broad area &amp; many overlapping interests with other groups.</p> <p>General discussion regarding MLFPC mandate/focus.  Booster – to amplify work that is already underway in community by existing groups  Pressure Group – to support / recommend policy changes which support food system.  White Paper – identify what we are doing / collaboration</p>	June 21 revised Charter to be submitted to Ellen	Urban / Rural / Indigenous Connection	<p>Group meeting to be scheduled</p> <p>Ongoing updates to be provided at Council mtg</p>
<b>New / Updates</b>				
20	<p>Paul – Food Waste Survey underway &amp; link will be sent to Council members with request to complete/distribute to networks</p> <p>Tom – Lake Erie phosphorus – impact of animals &amp; plants of water underway</p> <p>Tosha – May 31 round table regarding Food Security (Poverty Reduction Strategy in Ontario)</p> <p>Suki/Jane/Christine – all participated in Spring Into Salad event (judge)</p> <p>Cara – SCOR update / Middlesex AG tour next week (50 participants)</p>	June 28 Council meeting	Council	Reference Council Item #21 for Action – discussion / decision regarding MLFPC booth at November event at Western Fair
23				