

Middlesex-London Food Policy Council

Minutes

Time 2:00 – 4:00 pm
Date September 26, 2018
Location Councilor's Lounge (2nd floor), Middlesex County Building, 399 Ridout St. N. London
Attachments All documents were sent electronically (Agenda, previously sent May & June Minutes, Motion re Strategy Priority Action Plans, New Motions Sept.2018, National Food Policy "What We Heard" Report)

Mission

The Middlesex London Food Policy Council will:

- Be a forum for discussing local food issues.
- Empower citizens to be involved in food system decisions.
- Foster coordination between sectors in the food system.
- Create, evaluate and influence policy.
- Support programs and services that address local needs.

Goal

To facilitate and support a safe, healthy and accessible local food system that is socially, economically, and environmentally sustainable

#	Time	Item
	2:00	Chair – Welcome & Introductions <ul style="list-style-type: none"> ○ Approval of previous minutes: 05.23.2018 and 06.27.2018 - Approved ○ Approval of previously distributed Strategic Work Plans - Approved ○ Approval of amended Decision Making Process – Approved (with amendments)
	2:15	<u>Executive Updates</u> <ul style="list-style-type: none"> ➤ Silke proposed if council member changes jobs, and it no longer reflective of their member position, should they remain in current position on the council There is concern that the council would lose valuable members with expertise. The decision was made that if a current council member changes employment, they can stay on until the end of their term (if they choose to do so) with the option to re-apply for a new position when there is a call out. ➤ Executive Meeting September 11 (minutes available upon request) <ul style="list-style-type: none"> • Motion to approve that coordinator of MLFPC be given voting rights on Executive • Discussed motion and it was retracted Nomination Committee Update <ul style="list-style-type: none"> • Ellen updated the applications to date – in total there have been 17 applications received • Nomination Committee will review applications and make a decision using a matrix Outreach <ul style="list-style-type: none"> ➤ Western Fair District – strategy input <ul style="list-style-type: none"> • Next mtg October 11 (Silke, Ellen participant) Fanshawe College – Agri Business Coordinator. <ul style="list-style-type: none"> ➤ Asked for placements for their students. Did not commit to taking additional students at this time.
	2:30	<u>News and Updates</u> Middlesex Agricultural Advisory Committee Report was deferred to next meeting. Fanshawe College Research Request Applicant invited to submit full proposal, final decision expected at the end of this year.

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	<p>MLFPC would be knowledge translation partner in research project 'Development of Sustainable Biopesticides Based on Phytochemicals Extracted from Agri-Food Waste' led by Dr. Rob Nicol at Fanshawe college.</p> <p>Communication Student Project: Discuss possibility to invite City and County reps for a catered lunch where we pitch the idea of them supporting an executive director position based on the work that the Western and the Brescia students have done.</p> <ul style="list-style-type: none"> • Consider current city and county appointed positions to be in kind contribution to the council. And the concern was tabled that we may lose this when we are asking for a part-time executive director to be funded. Silke, discussed evidence in the current literature showing that having a lack of paid staff in Food Policy Councils, this is the most common reason why they fail. • There was no consensus to move forward with approaching City and County as outlined above. • Moving forward, need to ensure we are at the table when budgets are being discussed now in order to look for potential funding opportunities. This is something that needs to happen quickly, as there is a small window of time to voice our needs before the new council comes in. <p>Social Media and Website Update: Report from Christine Scheer—Ellen</p> <ul style="list-style-type: none"> • Brescia Student volunteers will be continuing support with the management of Twitter, Facebook and will manage MLFPC webpage. Christine will continue to contribute to Instagram and update Calendar. Students working on converting MLFPC webpages from WIX to WordPress with the objective to enable more capacity to the website that are currently unavailable. Such as an interactive calendar of upcoming local events. • Christine ran a few contests during the summer, which were successful. Our Instagram followers have increased by about 100 in the past month; we have 319 followers. On Twitter we have 149 followers; top tweets have been the call for new members, and the contests. Christine planning on running another contest before Thanksgiving getting people to share their Thanksgiving dinner 'local' menu. The prize will be dinner for 2 at London Training Centre's next dinner in October. <p>National Food Policy for Canada Report on Response from Canadians in Consultations- Ellen</p> <ul style="list-style-type: none"> ➤ Overall consumers are where we are. Concerned about our food system. To review report visit https://www.canada.ca/en/campaign/food-policy/what-we-heard.html <p>New Ontario Climate Change Direction Report that establishes a requirement for the Minister to prepare a climate change plan and to prepare progress reports in respect of the plan - Ellen For more information and to provide comment https://eco.on.ca/reports/2018-climate-action-in-ontario/</p> <p>Healthy People, Healthy Communities Resource provided by Ellen created by MLHU. Provides questions to ask municipal councils to ensure the impact on health is considered when making decisions about issues our communities face.</p>
3:00	<p>Strategic Plan – Discussion / Council Participation / Updates</p> <ul style="list-style-type: none"> - Distribution of Central Kootenay Food & Farm Directory <ol style="list-style-type: none"> 1. Building Council Strength 2. Shared Language and Metrics 3. Information Repository 4. Pathways to Affect Food Policy Changes <p>Discussed with coordinator from Kooteney FPC their directory and what they did to get to this directory. Council were in agreement that this is a good project for everyone to work on together. Cara, had previous student work on a possible culinary map for Middlesex county that can be shared.</p>

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		Middlesex County Strategic Plan – project funding possible. Work completed by the Food Literacy Action group, may be able to integrate into the directory. London Chamber of Commerce Agriculture Tour Oct. 18, still a few spots contact Cara AgriNet – Date being moved, won't be a Fall event. Moved to February 13 th , to the London Convention Centre.
	4:00	Meeting adjournment - Next meeting – October 24, 2018 Attendance at next Council meeting PRIORITY – It will be a working meeting for Directory work plan

ATTENDANCE

Participants Invited	Attended	Apologies	Participants Invited	Attended	Apologies
Sarah Campbell	x		Jean Carson		09.18.2018
Suki Kaur Cosier	x		David Corke	x	
Cara Finn	x		Tosha Densky		x
Tom Heeman		x	Greg Barrett	Justin Adema for Greg	x
Jana Keller	x		Laura Husser	x	
Vicki Luke	x		Ellen Lakusiak	x	
Phil Moddle		09.25.2018	Marcel Meyer	x	
Silke Nebel	x		Teri Morrow		x
Christine Scheer		09.04.2018	Paul Shand		x
Paul van der Werf		09.26.2018	Michael van Holst		09.26.2018
Jane Roy	x				

ACTION POINTS

All action points, when closed, will be kept in the next set of minutes and then removed. The numbering system will remain as the original number given. Any previous action point can be found in the previous minutes. **New action point begins at 61**

#	Action Items	Expected Completion	Owner	Status
Executive				
New / Updates				
45	Recent review of the funding for Coordinator role identified the opportunity to contact Health Unit and provide letter of recognition / appreciation for this key role . The MLFPC is still in its infancy and the knowledge and support provided by coordinator will be crucial in building a strong food policy council in London Middlesex.	Target 2018 for delivery	Silke	Draft completed and suggestion that delivery in 2018 would be appropriate. Decision not to include in June report to Board of Health Closed
Open Discussion				
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61	Decision to postpone to September the following: 1) Pass workplans as sent to all members before meeting (see attached)	September 26 meeting	Silke	Defer to November meeting when new members on board.

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	2) Pass a “Decision-making Process” that will be drafted by Executive with a check list of criteria prior to September meeting. 3) Member attendance; Review Terms of Reference. “If members do not advise of non-attendance and “miss more than 2 meetings without prior discussion with chair is deemed equivalent to a resignation. The Executive will appoint new interim members during the term as needed.”			
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List of Attachments

1. Amended Decision Making Process
2. Motions
3. Executive Report – 2018 Strategy Update
4. Healthy People, Healthy Communities

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