

Middlesex-London Food Policy Council

Minutes

Time 2:00 – 3:00 pm AGM, 3:00-4:00 Working Groups
Date March 27, 2019
Location Councilor's Lounge (2nd floor), Middlesex County Building, 399 Ridout St. N. London
Attachments All documents sent electronically

<p><u>Mission</u> The Middlesex London Food Policy Council will:</p> <ul style="list-style-type: none"> • Be a forum for discussing local food issues. • Empower citizens to be involved in food system decisions. • Foster coordination between sectors in the food system. • Create, evaluate and influence policy. • Support programs and services that address local needs. 	<p><u>Goal</u> To facilitate and support a safe, healthy and accessible local food system that is socially, economically, and environmentally sustainable</p>
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#	Time	Item
	2:00	Call to Order – Chair, Paul Shand <ul style="list-style-type: none"> ➤ Welcome to new members / Introductions – Karen Eatwell, Shauna Kechego, Peggy O’Neil John Brennan ➤ Motion to approve January minutes – Approved (Paul Seale, Laura Husser – second, 0 opposed)
	2:15	Paul Shand present report and recommendations from the Executive council <ol style="list-style-type: none"> 1) AGM Report <ul style="list-style-type: none"> • Motion to approve AGM Report APPROVED (Phil Moddle, Jana Keller – second, 0 opposed) 2) Resignation of Sarah Campbell <ol style="list-style-type: none"> a. Appointment of Executive positions Vice Chair, Secretary <ul style="list-style-type: none"> • Jean Carson now filling position of Vice Chair • Colleen Crunican now filling position of Secretary 3) Motion: Recognition of student volunteers \$200.00 <ul style="list-style-type: none"> • APPROVED (Jean Carson, Jana Keller – second, 0 opposed) 4) Funding applications – Sustain Ontario submitted, Libro deferred, TSC <ul style="list-style-type: none"> • Applied with Chatham-Kent and Windsor Food Policy Council’s • Proposed: One-day event - Before the Plate, workshop with guest speakers (Wayne Roberts, etc.), councils can update each other on what they are working on 5) Outreach: <ol style="list-style-type: none"> a. Agri-Net <ul style="list-style-type: none"> • Colleen, Ellen, Jana, Benjamin, Phil all attended b. Advanced Agricultural Leadership Program (Rural Ontario Institute) <ul style="list-style-type: none"> • Phil to meet on Friday, March 28th, to inform group on what our council is working towards c. Maple Leaf Foods/London Community Foundation <ul style="list-style-type: none"> • Our council cannot apply – Food Bank could apply on behalf of us for collaborative proposals potentially d. Western Political Advocacy Committee, Schulich School of Medicine <ul style="list-style-type: none"> • Student interviewed Jean e. Fanshawe College – student interview Council mandate/waste management <ul style="list-style-type: none"> • Student looking at waste management and MLFPC – interviewed Jean • Will provide link of interview f. Fanshawe College – Agri Business Management Program <ul style="list-style-type: none"> • Ellen and Benjamin worked on application for one student to work on listing of organizations and farmers, etc. for directory • 6 week placement – 240 hours, Benjamin will be precepto

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		<p>6) Request for volunteer – Maple Leaf Community Fund Committee</p> <ul style="list-style-type: none">• Looking for one volunteer from council to join– Karen Eatwell will join committee, Jean will Chair Committee this year / Oxford Foundation next year. <p>7) Federal Budget – National Food Policy / impact</p> <ul style="list-style-type: none">• 134million over next 5 years, starting 2020, includes a national food school program• Canada one of few large/democratic countries that does not have this• Dependent on Liberals being re-elected
3:00		<p>Directory Project Manager Report – Benjamin Hill</p> <ul style="list-style-type: none">➤ Directory Project update<ul style="list-style-type: none">• Relevant documents were circulated, approach them as drafts, solicitations for input from council are encouraged, can email comments to Benjamin• Dynamic Model Proposition (Benjamin): construct an app that would send notifications on when you can pick strawberries, coffee roasters can advertise new batch of coffee, consumers can select who they want to follow and receive these notifications <p>Questions:</p> <ul style="list-style-type: none">➤ <i>What is the purpose statement for this food directory?</i><ul style="list-style-type: none">• Purpose Statement: The MLFPC Food Directory is a tool to connect everyone in the food system, especially producers and consumers, and to empower citizens to be involved in food system decisions.➤ <i>Who will govern policy around this directory?</i><ul style="list-style-type: none">• Council needs to design a basic policy skeleton• Give producers guidelines they must follow <p>➤ Motion to approve University of Western Ontario partnership</p> <ul style="list-style-type: none">• APPROVED (Benjamin Hill, Paul Seale – second, 0 opposed) <p>Subsequent Discussion Topics</p> <p>Next Steps / Member Engagement</p> <ul style="list-style-type: none">○ Working Group composition<ul style="list-style-type: none">○ Re-alignment of working groups○ As a task becomes available, people can step up for different roles➤ Unassigned Council members➤ Student Resources<ul style="list-style-type: none">▪ Communication Strategy<ul style="list-style-type: none">• Directory Awareness Campaign• MLFPC<ul style="list-style-type: none">○ Training / Messaging○ Guidelines for Council Members, Volunteers▪ Funding<ul style="list-style-type: none">○ Start a committee that works on funding specifically○ Gather information about type of funds, applications we might be interested in, developing applications, developing documents that we can use internally for all applications○ Will have a lot of opportunity to apply for funding next year – still not quite ready with project plan○ Jana, Laura, Benjamin and Jane will join▪ Administrative Support – Policy Manual, Local Outreach Guideline▪ Volunteer – request, oversight, opportunities

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	4:00	<ul style="list-style-type: none"> ➤ Urban AGR update (Jana) <ul style="list-style-type: none"> ○ Presentation on urban agriculture – April 16th, 6:30-8:30 at Landon Library ○ Attending: Jana, Colleen, Ellen, Paul(?) ➤ Meeting adjournment
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ATTENDANCE

Participants Invited	Attended	Apologies	Participants Invited	Attended	Apologies
Greg Barrett		03.24	Nancy Kerr	x	
Jaime Patton	x		Ellen Lakusiak	x	
Jean Carson	x		Shawn Lewis		03.27
Colleen Crunican	x		Peggy O'Neil	X	
Karen Eatwell	x		Phil Moddle	X	
Cara Finn		03.20	Jane Roy	X	
Tom Heeman		03.20	Paul Seale	X	
Benjamin Hill	x		Paul Shand	X	
Laura Husser	x		Jay Stanford	X	
Shauna Kecheho		x	Middlesex County - TBD		
Jana Keller	x		John Brennan	x	

ACTION POINTS

All action points, when closed, will be kept in the next set of minutes and then removed. The numbering system will remain as the original number given. Any previous action point can be found in the previous minutes. **New action point begins at 79**

#	Action Item	Expected Completion	Owner	Status
74	Work on creating a database where we can have information of all producers interested in joining project/see what organizations are interested in getting involved	End of summer	Benjamin	Not started yet
75	Create Google Doc where everyone can add comments, will allow us to come up with group consensus on directory project	March 28 th , 2019	Benjamin	Page has been created, members are to read document and add their comments/ideas
76	City council members cannot access Google page – need to determine what they can use and what online platform will work best for sharing content in our council	April 15 th , 2019	Jean – Colleen –	Jean has reached out to City members to determine platform restrictions Colleen continue to research platforms.
77	Communication discussion followed adjournment of meeting – volunteers included Benjamin, Jana, Laura, Ellen, Jean, Peggy		Peggy	Prepare draft resulting from discussion to identify the areas of communications related to internal, external, operational, directory for feedback. Report to Council at next meeting
78	Funding meeting to be held – volunteers include Laura, Jane, Jaime, Ellen, Jean, Benjamin, Jana	April 16	Jean	Agenda draft provided, group to discuss and provide report to Council