



# Middlesex-London Food Policy Council

## Minutes of Council Meeting

January 25, 2017; 2:00pm – 4:00pm

**Location:** Middlesex County Building, 399 Ridout Street North London, ON N6A 2P1  
Councillors Lounge -2nd Floor

**Facilitator:** Ryan Turnbull

**Attendance:** Sarah Campbell, Jean Carson, David Corke, Tosha Densky, John Fleming, Cara Finn, Laura Husser, Jana Keller, Ellen Lakusiak, Vicki Luke, Marcel Meyer, Phil Moddle, Silke Nebel, Christine Scheer, Paul van der Werf, Michael van Holst

**Guests:** Leif Maitland (City of London), Lauren Baker, Jo Flatt, Ashlee Cooper (Evergreen-  
via skype)

**Absent:** Suki Kaur-Cosier, Tom Heeman, Teri Morrow, Jane Roy

### 1) Welcome and Introductions

- Our guests from the City of London Urban Agriculture Strategy (UAS) were introduced.
- All members in attendance introduced themselves.

### 2) Agenda and Objectives

- Ryan reviewed the agenda items.

### 3) Approval of Minutes

- Minutes for the inaugural meeting November, 29, 2016 were approved.

### 4) Presentation on City of London Urban Agricultural Strategy (UAS)

- See attached for presentation given by City of London
- Goal is to have a draft for the public in April and to present to City Council in July
- This is a multi-faceted strategy; success involves many stakeholders; not the “city’s job to make it happen; this is seen as a community and city building initiative to regenerate urban neighborhoods through urban agriculture”.
- Example of success story already is Old East Village; from a food desert to a food district.
- Ask of Food Policy Council (FPC) is to provide a review of draft before it goes to the public.

### 5) Discussion of Key Issues

- Communication/providing feedback as individuals or as a FPC group? Suggested that a sub-committee of FPC review the strategy and be official communication with FPC; members are able to respond as individuals with feedback as a city resident.
- Food Policy Council can advise sub-committee if anything is missing from the feedback



- Is there a body for the UAS that the FPC can be represented on? No “body” as this is considered a “project” of the City.
- Reality of Challenges of farming need to be considered as part of the strategy.
- Already many good urban agriculture projects underway in the City that need to be linked to the strategy.
- Distribution of food and licensing issues need to be considered.
- This is not about food production on a large scale but community-development; how can the City make it easier for communities?
- What is the City’s role going forward in terms of support? There is provincial grant funding but city’s direction may change depending on funding; there is definitely City Council support for the strategy but no \$ value specifically.
- Urban county areas and adjacent county property should be considered along with UAS; agreed that City and Middlesex County to have a discussion about this potential.
- Is food security part of the strategy? Community benefits will be a result of the strategy; link of food security to the UAS has already been made and supported by respondents to community survey on the UAS; UAS seen as part of broader community building strategy.
- Food literacy seen to be part of the strategy and supported by the community survey respondents.
- This can be seen as a “quick win” for the FPC.
- Working groups are already part of the FPC Terms of Reference; though we are still sorting out governance, we should act on this asap.

**ACTION** Sub-committee for review of UAS to be formed at next meeting

## **6) Process for Electing Executive Committee**

### **a) Process**

- Agreement to have both a Chair and Vice-Chair as part of Executive Committee.
- Treasurer and Secretary also as part of Executive Committee (at least for first few years of FPC).
- Discussed possible 5<sup>th</sup> position of Communications.
- Total council to vote on decisions, not up to Executive Committee.
- Executive Committee responsible for forming agendas, proposing decisions and acting as official voice of FPC.
- Agreed that self-nomination for Executive Committee positions; members can also nominate others if wish to.
- Term of Executive Committee is for 1 year.



**ACTION** Ryan to draft job descriptions for each of Executive Committee positions.

**ACTION** Ellen to send out job descriptions with call out for nominations to each position.

**ACTION** Election of Executive Committee at next meeting of Council.

#### **b) Volunteer Roles of Trustee and Co-ordinator**

- Question re: accountability for Trustee of FPC as London Food Bank.
- Ryan confirmed that this is not unusual to have an external organization be trustee of funds when community groups collaborate and support FPC.
- Needed a trustee of funds before initiation of FPC so funds could be secured and any necessary payments could be made.
- Part of Treasurer role will be to monitor these funds on a go-forward basis but still need a Trustee to hold the funds for now.
- Coordinator role; .25 FTE from MLHU; Dietitian position to coordinate, provide communication between members and to do minutes for now until Secretary is chosen.
- Job descriptions for both these non-voting positions are presently included in Terms of Reference; to be re-visited after 1<sup>st</sup> year.

### **7) Confirming Decision Making Process**

- Confirm intention of what is presently in Terms of Reference (p. 5).
- 50% + 1 must agree.
- If a major decision, requires 2/3 majority; need clarity on what is “**major**” and what is **policy vs. advocacy**; discussion that “major” depends on amount of debate.

**ACTION** Executive Committee and Governance Sub-committee to provide recommendations for Terms of Reference re: what decisions require 2/3 majority.

### **8) Rules of Order**

- Add to Terms of Reference that Roberts Rules will be guidance tool used on principle to conduct meetings
- Chair of FPC can refer to Roberts Rules if necessary.

### **9) Process for Forming Future Agendas**

- **To be forwarded to next meeting for discussion**

### **10) Wrap Up and Next Steps**



- Next meeting **March 8, 2017, 2-4 pm.** Same location. Councillors Lounge, Middlesex County Building at 399 Ridout St. London.

Meeting Adjourned at 4:00 pm